

GREEN CAY OWNERS' ASSOCIATION, INC.
REQUEST FOR USE OF RECREATION ROOM
12575 Green Cay Farms Blvd. Boynton Beach, FL. 33437
Phone (561) 638-1622 Fax (561) 638-2738

DATE: _____ **EVENT DATE:** _____

FROM: _____ (AM/PM) **TO:** _____ (AM/PM) (Including Cleanup)

RESIDENT: _____

PHONE: ----- **ADDRESS:** -----

DESCRIPTION OF EVENT: (For non-commercial use) -----

EXPECTED # GUESTS: ----- (Limit 60 Guests) **EXPECTED # VEHICLES:** -----

ALL RESERVATIONS, AGREEMENTS AND CONTRACTS REGARDING THE USE OF RECREATIONAL ROOM OF GREEN CAY OWNERS ASSOCIATION, INC. ("THE ASSOCIATION") ARE SUBJECT TO THE RULES AND REGULATIONS OF THE ASSOCIATION AND INCLUDE THE FOLLOWING TERMS AND CONDITIONS:

1. Herewith is a deposit of \$200.00 will be refunded as long as everything is in acceptable order. I/We shall exercise the utmost care in seeing that no damages are sustained to the interior and/or exterior of the building, equipment, appliances and furnishings resulting from its use for the above purpose. In the event any damage is sustained, I/we agree that the Association, in its sole discretion, shall have the authority to use either all or part of the \$200.00 in order to cover any costs of maintenance, repair or replacement for damage to the Recreation Room including the interior and/or exterior of the building, equipment, appliances and furnishings as well as improper maintenance of said facilities. Further, I/we agree that I/we shall be responsible for any costs in excess of the \$200.00 if deemed necessary by the Association.
2. Herewith is a non refundable fee of \$50.00 to cover the cost for supplies used and carpet cleaning due to normal use.
3. All deliveries must be on the day of the party and resident must check out the key and be present for deliveries. The Management Company is not responsible for these functions. Also, The Recreation Room cannot be used for any commercial purposes.
4. Alcohol- The serving of alcohol to any person under 21 years of age, or the consumption of alcohol by any person under 21 years of age is prohibited.
5. Persons attending the event are permitted only in the Recreation room. It is understood that I/we will monitor the conduct of all invitees throughout their attendance, which shall not extend beyond 4:00 PM or 11:00 PM and make sure that cleaning of the Recreation Room and adjacent ground shall be completed no later than 4:00PM or 11:00PM.
6. I/We will, upon leaving the Recreation Room, leave all electric switches in the off position, close all windows and lock all doors. The A/C must not be adjusted.
7. I/We will not hold Green Cay Owners Association, its agents or employees responsible for any damages or injuries to families, guests, or ourselves which may occur or arise from any function at the Recreation Room or grounds, regardless of where the damage or injury occurs. Resident will hold the Green Cay Owners Association harmless from any and all claims and expenses including reasonable attorney's fees, which arise as a result of the Resident's use or occupancy of the property. I/We will not hold the Association responsible for removal, return, or disappearance of any merchandise, articles, rented items or catered items.
8. I/We have received a copy of the Green Cay Recreation Room Rules. I/We will be responsible for compliance and enforcement of the Rules.

I hereby acknowledge and agree to the Terms and Conditions and Rules set forth herein.

Resident: _____ Green Cay Owners Association

Signature: _____ By: _____

Date: _____ Print Name: _____

Title: _____ Date: _____

GREEN CAY ASSOCIATION RECREATION ROOM RULES

Access

- The key must be signed out from the Management Company during business hours.
- In case of emergency, the association reserves the right to access the room during the event.

Fees

- A deposit of \$200 is required when reserving the Recreation Room. After inspection by the Management Company, the deposit of \$200 will be returned provided there is no damage or cleanup required. The Resident is expected to bag all trash, return furniture to proper positions and remove all decorations, vacuum the floors and wipe down the tables (see attached recreation room inspection form).
- A non refundable fee of \$50.00 is required when reserving the Recreation Room to cover the cost for supplies used and carpet cleaning due to normal use.
- The Resident is liable for all damages to the Recreation Room and its furnishings. Damages in excess of the deposit will be billed to the Resident who reserved the Recreation Room.

Reservations

- The Resident must be in attendance at events.
- A 24 hour cancellation notice prior to the reserved function is required to receive a refund of the \$200 deposit. The \$50.00 fee is non refundable.
- The reservation and use of the room does not permit the attendees to use other recreational facilities such as the pool, pool area, grill area, and children's room and/or fitness center.

Functions for Minors

- Functions where residents and guests are under the age of 21 must be supervised by adults on a 1 to 10 ratio.
- The serving of alcohol to any person under 21 years of age, or the consumption of alcohol by any person under 21 years of age is prohibited.

Cleaning

- Clean tables, kitchen area and chairs. All trash must be bagged and securely tied and placed in the kitchen area (refer to recreation room inspection form).
- Remove all decorations and return furniture to proper positions.
- Bathrooms must be in clean and acceptable condition.
- Outside of recreation room must be cleaned. No trash, cigarette butts, cans or plates should be left outside.

Miscellaneous

- Smoking is not permitted in the Recreation Room or any Common Area.
- No outdoor speakers or outdoor music is permitted.
- No cooking on portable ovens, gas burners or personal grill is allowed inside or outside the Recreation Room.
- As long as they do not damage any surfaces applied to, decorations, signage or other materials are permitted on the Association property.

Resident Initial here _____